



# THE UNIVERSITY of TENNESSEE

KNOXVILLE • CHATTANOOGA • MARTIN • MEMPHIS • TULLOHOOMA • PULASKI

## DEPARTMENT OF CAPITAL PROJECTS

### Real Property Request

☐ Real Property Acquisition

☐ Lease/License – University Lessee/Licensee

☐ Real Property Disposal

☐ Lease/License – University Lessor/Licensor

**NOTE:** Various UT & state approvals may be required for real property transactions, and transactions may not be completed until approvals are in place.

Transaction Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Brief Transaction Description Incl. Est. Total Cost: \$ \_\_\_\_\_

**Funded by:** Plant Funds Auxiliary Funds Gift Funds Other \_\_\_\_\_

**Action Requested: Acquisition** Easement Fee (Gift) Fee (Purchase)  
Lease (Land) Lease (Space) Lease Amendment

**Action Requested: Disposal** Easement Fee Lease (Land)  
Lease (Space) Procurement (RFP) Project (Demolition)

Attach property information, include all applicable: county, acreage, address, owners, purchase price (known or estimated), rent amount, estimated utilities, original cost to State, date of acquisition or last transfer, property assessor's value, and inclusion in the campus master plan.

### **Approved:**

\_\_\_\_\_  
Campus CBO Date

\_\_\_\_\_  
Austin Oakes, Associate Vice President, Department of Capital Projects Date

\_\_\_\_\_  
David L. Miller, Sr. Vice President, and Chief Financial Officer Date

\_\_\_\_\_  
Randy Boyd, President Date

**Department of Capital Projects Use Only**

**Capital Project Name:** \_\_\_\_\_

**Capital Project Number:** \_\_\_\_\_