

FI0420 Appendix D: Contract Signature Authority Request Form

To: David Miller, CFO

From: Allen Bolton

Date: 9/5/23



RE: Signature authority request for Mark Alexander.

Question 1: Name of the person who will have contract signature authority if the CFO approves this request:

Name: Mark Alexander

Title: Assistant Vice Chancellor for Student Life

Question 2: State the types of contracts for which the person may sign if the CFO approves this request:

Authority to process and execute swimming pool lease agreements at the Student Aquatic Center Pool for Rec Sports.

Note: Contract signature authority granted by this memo (if approved) expires immediately if the UT employee named in this memo changes positions within UT, or when their employment ends, whichever is earlier.

CFO approval:



CC:

Tammie Cole

Blake Reagan