## FI0420 Appendix D: Contract Signature Authority Request Form

To: David Miller, CFO

From: Allen Bolton

Date: August 21, 2023

RE: Signature authority request for Samantha Johnson

**Question 1**: Name of the person who will have contract signature authority if the CFO approves this request:

Name: Samantha Johnson

Title: Director, Shared Services

**Question 2**: State the types of contracts for which the person may sign if the CFO approves this request: Samantha Johnson will have signature authority for UTK, UTSI and UTIA institution authority contracts, as a secondary approver in Kim McCullock's absence.

**Note**: Contract signature authority granted by this memo (if approved) expires immediately if the UT employee named in this memo changes positions within UT, or when their employment ends, whichever is earlier.

CFO approval

CC:

Tammie Cole Blake Reagan