

FI0420 Appendix D: Contract Signature Authority Request Form

To: David Miller, CFO
From: Petra McPhearson
Date: January 8, 2026

RE: Signature authority request for revenue-share agreements that are less than 1 year in duration and/or less than \$250,000 in value

Question 1: Name of the person who will have contract signature authority if the CFO approves this request:

Name: Kurt McGuffin

Title: Vice Chancellor & Director of Athletics

Question 2: State the types of contracts for which the person may sign if the CFO approves this request: UTM Athletics revenue sharing agreements with student-athletes. In some instances, the student-athlete will be an international student.

The coaches will negotiate the agreements, the associate athletic director for compliance will review the agreements, and the vice chancellor & director of athletics will approve the agreements, if approved. Athletics will provide a quarterly report of agreements approved.

Note: Contract signature authority granted by this memo (if approved) expires immediately if the UT employee named in this memo changes positions within UT, or when their employment ends, whichever is earlier.

CFO approval: 
1/9/2026 | 09:04:08 EST

CC:
Tammie Cole
Abbie Shellist
Blake Reagan