

**FI0420 Appendix D: Contract Signature Authority Request Form**

**To:** David Miller, CFO

**From:** Kim McCulloch, Assoc Vice Chancellor F&A

**Date:** 2/25/26

**RE:** Signature authority request for Heather Morgan

**Question 1:** Name of the person who will have contract signature authority if the CFO approves this request:

Name: Heather Morgan

Title: Interim Sr Vice Chancellor F&A

**Question 2:** State the types of contracts for which the person may sign if the CFO approves this request: Institution authority for UTK, UTSI and UTIA.

**Note:** Contract signature authority granted by this memo (if approved) expires immediately if the UT employee named in this memo changes positions within UT, or when their employment ends, whichever is earlier.

CFO approval: 

CC:

Tammie Cole

Blake Reagan