

FI0420 Appendix D: Contract Signature Authority Request Form

To: David Miller, Senior Vice President & Chief Financial Officer

From: Blake Reagan, on behalf of Austin Oakes, Associate Vice President, Capital Projects

Date: 5/12/2026

RE: Signature authority request for Benjamin "Ben" Luttrell

1. Name of the person who will have contract signature authority if the CFO approves this request.

Name: Ben Luttrell

Title: Senior Director of Design & Construction

2. State the types of contracts for which the person may sign if the CFO approves this request:

- Cost Proposal Letters Under \$100,000
- Permit Applications
- Stormwater Pollution Prevent Plans

Note: Contract signature authority granted by this memo expires immediately if the UT employee named in this memo changes positions within UT or when their employment ends.

CFO approval:  6BFFC85430B140D...

CC:

Tammie Cole
Abbie Shellist
Blake Reagan